



OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP-2020-DBH-03-BEHAV

No.	Question	Answer
1.	<p>Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.3, Subparagraph 3.2.3.6</p> <p>Please clarify whether this means the BHCTC must be open for walk-ins 24/7/365; however, that the Crisis Treatment Center accepts walk-ins perhaps during business hours, as well as emergencies with on-call services 24/7/365, as stated in 3.2.3.4.</p>	<p>The BHCTC must provide all services 365 days per year, 24 hours per day as outlined in section 3.2.3.4. It is expected that the BHCTC is open to walk-ins 24/7/365. An on call system may be utilized to help ensure that sufficient staffing is available to meet surging demands at any hour.</p>
2.	<p>Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.3, Subparagraph 3.2.3.8, Part 3.2.3.8.2</p> <p>Can you clarify this statement? (Note: Vendor question referenced this part as 3.2.1.1.1.)</p>	<p>An addendum will be published to the Department's website for this procurement for 3.2.3.8.2 to read: "Document the intensity, duration, and location of services needed to ensure the immediate needs of the individual in crisis are met in a timely fashion through appropriate service needs."</p>

New Hampshire Department of Health and Human Services
Behavioral Health Crisis Treatment Center or
Mobile Crisis Response Team



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3.	Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.3, Subparagraph 3.2.3.9, Part 3.2.3.9.1 What are the anticipated restrictions within the contract for General Fund supported services?	Section 4.1.3. outlines services that cannot be reimbursed, or the limitation of reimbursement, against General Funds.
4.	Question 2.3. Do you have a specific format that is preferred for said Staffing Plan?	No
5.	Question 3. Do you mean not limited to or are you restricting what data we use to justify our community need?	An addendum will be published to correct this statement to read "not limited to."
6.	Q 8. Do you have a specific format that is preferred for said Project Plan?	No

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7.	<p>Section 4, Finance, Subsection 4.1, Financial Standards, Paragraph 4.1.4, Start-Up Costs, Subparagraph 4.1.4.1</p> <p>This does not describe what startup costs are allowable other than to what extent they are covered, \$3,000,000. Is there a list of allowable or unallowable costs?</p>	<p>An addendum will be posted to modify the subparagraph so that the last line reads: "Start-up funding cannot be used to reimburse the Vendor for costs that are eligible for payment under Paragraph 4.1.3."</p> <p>Knowing this, Vendors should submit a startup budget for review through the RFP process.</p>
8.	<p>Section 6, Proposal Process, Subsection 6.2, Procurement Timetable</p> <p>When may vendors be notified if their proposal is awarded?</p>	<p>We cannot provide an exact time frame. Normally, it is approximately three to four (3-4) weeks from the close of the RFP until a vendor is notified of our intent to pursue the procurement process.</p>
9.	<p>Section 6, Proposal Process, Subsection 6.5, RFP Amendment</p> <p>Given there is no Letter of Intent required and no Bidder's Conference for this RFP, how will Department notify vendors of any amendment?</p>	<p>All amendments (also called Addendums) to the RFP will be posted to the Department's website. Vendors can request to be notified of any posted addendums through October 15, 2019.</p>